[Date]

[School District Name]
Attn: Home School Coordinator
[District Address Line 1]
[District Address Line 2]

To Whom It May Concern,

I am writing to notify you that I, **[Parent's Full Name]**, am withdrawing my child(ren) from public school and will be homeschooling them in accordance with Utah state law:

- **[Child's Full Name]**, born **[Birthdate]**, for the **[Grade Level]**

- *(Repeat line above for additional children, as needed)*

This letter serves as my official notice of intent to homeschool for the **[School Year]** (e.g., 2025–2026). I accept full responsibility for the education of my child(ren).

Please update your records accordingly. Let me know if any additional information is required.

Sincerely,
[Parent's Full Name]
Parent/Legal Guardian of [Child(ren)'s Name(s)]